

PLANNING COUNCIL MEETING
November 13, 2000

The Planning Council met November 13, 2000 at 3:00 p.m. in the conference room of Building #1..

PRESENT:

Dr. Ron Champion
Betty Cochran
David Crosby
Janice Daughtry
Sandra Edwards
Dell Enecks
Mike Hall
Chuck Hauser
Kay Hauser
Chet Jarman

Judy Jennette
Dr. Angela Mason
Dr. David McLawhorn
James Page
Dorie Richter
Sandra Sauve'
Penny Sermons
Sherry Stotesberry
Bobby Williams
Almeta Woolard

ABSENT:

Clay Carter
Dan Fitzgerald
David Jones
Mandy Jones

The meeting was called to order by the Planning Council Chair, Dorie Richter, on Monday, November 13, 2000 in the conference room of Building #1. Amy Harris, Secretary for the Planning Council, was also present. Council members were welcomed.

The agenda items were as follows:

I. Report on the review of the BCCC Mission and the Long-Range Goals of Beaufort County Community College (BCCC).

Penny Sermons (for Purpose Review Committee chairperson, Mandy Jones) reported on the meeting that was held to review the Mission and the Long-range Goals of BCCC.

According to Penny, the Purpose Review Committee met September 19, 2000 to review the College Mission and Long-Range Goals. The committee was comprised of representatives from BCCC curriculum and services areas, BCCC Board of Trustees - Myrtle Carowan, and the College service-area community - Bob Tyndall.

After discussing both the College Mission and the Long-Range Goals, the committee unanimously recommended no change. (The committee recommendation was shared with BCCC Board of Trustees on October 3, 2000 and approved by the BCCC Administrative Council on October 25, 2000.)

II. BCCC Information Technology Committee Activities Update

David Crosby distributed a copy of the Information Technology Plan (ITP) developed during 1999-2000 by a special subcommittee of the Information Technology Committee.

The ITP, according to David, is a working document. It includes a Vision, Purpose, Goals, Activities that connect to the College Long-Range Plan, and an Appendices.

The ITP Activities section contains information technology "activities/tasks" taken directly from the BCCC 2000-2005 Long-Range Plan. Therefore, when the Long-Range Plan is annually updated and changed, the ITP is updated and changed.

The ITP Appendices section contains essential information that relates to information technology. An asterisk has been placed next to several items listed in Appendix I. The asterisk identifies those areas that are yet to be developed. The Information Technology Committee has recommended that BCCC Administrative Council assist in setting up one or several committees to address those items.

III. Report on the 2001-2006 Long-Range Plan "Assumptions."

Dr. David McLawhorn, ad hoc "assumptions" committee member, presented page-by-page the 2001-2006 Long-Range Plan planning assumptions as revised by the ad hoc committee.

Following some editorial changes and a request for data on high school graduation rates (Students and Enrollment, page 6, item #1.), Mike Hall made a motion to accept planning assumptions as presented. David Crosby seconded the motion. With no further discussion, the motion carried.

IV. Review the Strategic Objectives and their Expected Outcomes for the 2001-2006 Long-Range Plan.

Prior to this meeting, department heads and selected personnel reviewed the strategic objectives and their expected outcomes and submitted any suggestions for change to the Director of Planning and IE. A copy of the strategic objectives with their expected outcomes was then sent to all Planning Council members to review.

After a lengthy discussion the following recommendations were made.

- A. Reword the outcomes that use a measurable rating standard. Clarify use of the word "favorable." For example, "85% or more of the BCCC faculty and staff will rate facilities favorably (excellent and/or good)".
- B. page 24 - *change* "12. Strive for long term financial stability through the development and management of the College's resources." *to read* "12. Enhance

and/or supplement BCCC state and local funding by developing and managing additional financial resources from both the private and non-profit sectors.

C. #5 page 22 and #13 page 25 - *add* expected outcomes that include campus information technology activities. (Mike Hall offered to work on this.)

Dr. David McLawhorn made a motion to accept strategic objectives with their expected outcomes as amended. Sandy Sauve seconded the motion. With no further discussion, the motion carried. (Dorie Richter will send out a revised copy after the Christmas holidays for the Planning Council members to use as a guide in their 2001-2006 planning.)

V. Modify the 2000-2005 Long-Range Plan based on the 1999-2000 “End-of-the-Year” Report (in addition to the end-of-year “plan of action” sections).

No modifications were made.

VI. Other topics.....

No other topics were discussed.

Dorie reminded the members to review their unit/subunit purpose and goals and to begin to develop the activities and tasks for the 2001-2006 Plan. She also asked members to send to her or Amy their mid-year progress reports before Friday, February 2, 2001.

Kay Hauser made a motion to adjourn the meeting; Chuck Hauser seconded the motion. With no further business, the motion carried. The meeting adjourned at 3:59 p.m.

Doreen K. Richter, Chair

Date