

**BEAUFORT COUNTY COMMUNITY COLLEGE
PLANNING COUNCIL**

The Beaufort County Comm College (BCCC) Planning Council met November 15, 2001 at 2:00 p.m. in room 14 of building 5, lower level, Basic Law Enforcement Training classroom.

PRESENT:

Dr. David McLawhorn
Wesley Beddard
Clay Carter
Betty Cochran
David Crosby
Sandra Edwards
Dell Enecks
Chuck Hauser
Kay Hauser
Amy Harris, PC Secretary
Chet Jarman
Judy Jennette

David Jones
Mandy Jones
Riley Mills
Dorie Richter, PC Chair
Sandra Sauve'
Rhonda Sawyer
Penny Sermons
Sherry Stotesberry
Bobby Williams
Almeta Woolard

ABSENT:

Mike Hall
Dr. Angela Mason
Rebecca Spain, SGA

Dorie Richter, Planning Council Chair, called the meeting to order. New members (Wesley Beddard, Dean of Instruction; Riley Mills, Division Chairperson for the Industrial Technology Division; and Rhonda Sawyer, Dean of Academic Affairs) and returning members were welcomed.

The agenda items were as follows:

I. BCCC Information Technology Committee Activities Update

David Crosby, BCCC Information Technology Committee Chairperson, summarized the activities of the Information Technology Committee. He briefly talked about the Information Technology Plan.

The Plan, according to David, contains two sections. One section lists all the information technology activities found in the 2001-2002 Long-Range Plan (LRP); the other section has information assembled from the 2000-2001 LRP "End-of-Year" Report. The Appendices that contain areas/topics requiring more detail or development are almost complete.

The Plan was distributed to the Information Technology Committee in October for review and will be presented to the Information Technology Committee in January for approval.

II. Report on the BCCC 2002-2007 Long-Range Plan "Assumptions."

Sandra Sauve', ad hoc "Assumptions" committee chairperson, presented page-by-page the 2002-2007 LRP planning assumptions as revised by the ad hoc committee.

With one addition to #4 on page 3 (add: Washington Garment Company, 49 employees), Sherry Stokesberry made a motion to accept planning assumptions. David Jones seconded the motion. With no further discussion, the motion carried.

III. Review the BCCC Strategic Objectives and their Expected Outcomes for the 2002-2007 Long-Range Plan.

Prior to this meeting, department heads and selected personnel reviewed the College strategic objectives and their expected outcomes and submitted any suggestions for change to the Director of Planning and Institutional Effectiveness. A copy of the strategic objectives with the expected outcomes and suggested changes was sent to all Planning Council members to review.

The following recommendations were made.

A. Page 21 - **add** to the expected outcome for #8. “85% or more of those enrolled in the Continuing Education occupational *extension* courses will rate the courses favorably (Very Satisfied or Satisfied).”

B. Page 22 - **change** the expected outcome for #17. “Students who transfer to the UNC system will maintain an overall GPA of 2.0 or higher after one academic year at a UNC institution.” to read **“At the end of two semesters, the percent of community college CT students* who attain a GPA of 2.0 or higher will be => the percentage of UNC native sophomores and juniors who attain a GPA of 2.0 or higher.”** (*The community college CT student cohort is comprised of those students who complete an AA or AS degree and those who complete at least 24 or more semester hours toward an AA or AS degree.)

C. Page 24 - **change** the expected outcome for #31. “There will be a 70% passing rate for all developmental education courses.” to read **“The passing rate for developmental education courses will meet or exceed the state accountability standard.”**

D. Page 28 - **add** to the strategic objective for #14. “Review the curriculum and develop new programs **and/or new initiatives** to meet the changing training and educational needs in the College’s service area.”

Chuck Hauser made a motion to accept strategic objectives as amended; David Crosby seconded the motion. Sandy Sauve made a motion to accept expected outcomes for the strategic objectives as amended; Wesley Beddard seconded the motion. With no further discussion, both motions motion carried. (Dorie Richter will send out a revised copies after the Christmas holidays for the Planning Council members to use as a guide in their 2002-2007 LRP planning.)

IV. Modify the BCCC 2001-2006 Long-Range Plan based on the 2000-2001 “End-of-the-Year” Report (in addition to the end-of-year “plan of action” sections).

Planning Council Members were asked to send a copy of any change/s to the office of planning and institutional effectiveness before November 30, 2001.

V. Other topics.....

The working relationship between ECU and BCCC was discussed at length. Since Marion Sykes has retired, the easy access to information and ease of transfer may have changed. Sandra Sauve', Betty Cochran, and several others suggested adding a question/s to the next Graduate Follow-up Survey to determine whether or not graduates who transfer have difficulty (1) generally with transferring credit, (2) specifically, transferring credit for what subject area or course, and (3) more specifically, from whom.

Dorie reminded the members to review their unit/subunit purpose and goals and to begin to develop the activities and tasks for the 2002-2007 Long-Range Plan. She also asked members to send to her or to Amy their mid-year progress reports before Friday, February 1, 2002.

Before adjourning, a special thank you and commendation was extended to David Jones, Business Division Chairperson, for his time, efforts, and contributions to the College planning process and activities. David will retire from BCCC December 31, 2001.

Betty Cochran made a motion to adjourn the meeting; Penny Sermons seconded the motion. With no further business, the motion carried. The meeting adjourned at 3:00 p.m.

Doreen K. Richter, Chair

Date