

PLANNING COUNCIL MEETING
Beaufort County Community College, Learning Resources Center
May 22, 2002

The Beaufort County Community College's Planning Council spent a day meeting in room 14 of building 5, lower level, Basic Law Enforcement Training classroom to discuss the 2002-2007 Long-Range Plans for each department and division.

MEMBERS PRESENT

Dr. David McLawhorn, President
Wesley Beddard
Dixon Boyles
Clay Carter
David Crosby
Sandra Edwards
Dell Enecks
Mike Hall
Amy Harris, PC Secretary
Chuck Hauser

Kay Walker Hauser
Chet Jarman
Judy Jennette
Mandy Jones
Riley Mills
Dorie Richter
Rhonda Sawyer
Penny Sermons
Sherry Stotesberry
Almeta Woolard

MEMBERS ABSENT

Debra Baker
Sandy Sauv e
Rebecca Spain, SGA
Bobby Williams

Planning Council Chair, Dorie Richter, called the meeting to order on May 22, 2002 at 9:30 a.m. Planning Council members were welcomed. Discussion was as follows:

I. Planning Council Questionnaire, Winter 2001-2002

According to Mrs. Richter, the questionnaire responses indicated overall satisfaction with the membership and the Long-Range Plan components. The following comments written on the questionnaire were addressed.

A. Question #3

"Would like to have a vision statement." And "Should the Mission Statement include a statement or reference to technology." Mrs. Richter said that this information will be forwarded to the BCCC Purpose Review Committee for their consideration. She also said that Mandy Jones had agreed to serve as chairperson of the Purpose Review Committee. (The Committee will meet late summer to begin their review of the College Mission and Goals and to develop a "draft" Vision for the College.)

B. Question #4

"I don't think Division Chairs *assign earned funds*." The Planning Council agreed to change the wording to *allocate funds* in the listing for Question #4.

II. BCCC Technology Committee Activities Update

David Crosby, chairperson for the BCCC Technology Committee, shared with the Planning Council some of the activities of the BCCC Technology Committee. He reported that the Information Technology Plan is in place and is a working document. (The Plan contains a vision, purpose, goals, activities, and appendices. The activities are those from the College long-range planning and assessment document and are revised annually. The appendices of the Information

Technology Plan detail specific policies and procedures that directly relate to BCCC Information Technology.) Mr. Crosby briefly reviewed the policies in the appendices and answered questions relating to the policies. Copies of the Information Technology Plan are available from the office of Institutional Effectiveness, BCCC Department Heads, and members of the BCCC Technology Committee.

III. 2002-2007 Long-Range Plan "Activities/Tasks"

The Planning Council members presented their new or modified "activities/tasks" along with their budget priorities to the Council for questions and comments. Several topics were discussed at length. Some of the topics included new or existing programs (e.g. Industrial Systems Technology, Construction Equipment Systems), a certificate program in Environmental Science, and a certificate program in Welding. Other topics included the design and program use for Building #11, the expansion of the ASC Center, a burn building, a drop-box for tuition payments, a special needs coordinator, a drug screening policy, Spanish-speaking personnel in service areas, and budget cuts.

Dr. David McLawhorn concluded the "activities/tasks" planning reports with a few additional comments about the dismal budget outlook for next year. He stated that next year will be a difficult year financially for the College and encouraged everyone to stay as positive as they could. He once again expressed appreciation to Almeta Woolard for her efforts in securing the Title III grant for the College.

IV. Recommendations for the BCCC Long-Range Planning process

Refer to I.A. and I.B.

Before adjourning, the Planning Council recognized Dixon Boyles and Kay Hauser. This was their first Planning Council as division chairpersons. Dr. David McLawhorn was also recognized; this is his first Council meeting as the new College President. (Riley Mills, Wesley Beddard, and Rhonda Sawyer are also new to the Council this year; the Fall, 2001 meeting was their first Council meeting.)

Planning Council members were asked to send a copy of any changes to their 2002-2007 Long-Range Plan "activities/tasks" to Ms. Richter by Friday, May 31, 2002. End-of-the-Year reports are due before July 12, 2002.

The meeting was adjourned at 1:50 p.m.

Dorie Richter, Chair

Date