

**BEAUFORT COUNTY COMMUNITY COLLEGE  
PLANNING COUNCIL**

The Beaufort County Community College (BCCC) Planning Council met November 7, 2006 at 2:30 p.m. in the conference/board room of Building 10.

**PRESENT:** Dr. David McLawhorn, Gregg Allinson, Amy Bass - PC Secretary, Wesley Beddard, Dixon Boyles, David Crosby, Mike Davis, Donna Dunn, Dell Enecks, Shields Harvey, Betsey Lee Hodges, Chet Jarman, Judy Jennette, Brown McFadden, Riley Mills, Joyce Pitt, Phillip Price, Dorie Richter - PC Chair, Penny Sermons.

**ABSENT:** Clay Carter, Brandon Davenport, Clara Ebron, Chuck Hauser, Judith Meyer, Sandra Sauve`.

Dorie Richter, Planning Council Chair, called the meeting to order. Shields Harvey - Board of Trustees Member, Betsey Lee Hodges - Staff Association President, Joyce Pitt – Staff Association Representative, and Dell Enecks and Mike Davis – Faculty/Senate Representatives were welcomed. Returning members were also welcomed.

Ms. Richter asked the Planning Council to review the agenda for the afternoon and to make any additions or modifications they wished. Phillip Price made a motion to accept the agenda as presented; Chet Jarman seconded the motion. With no further discussion, the motion carried.

The information in the folders that were distributed at the beginning of the meeting was reviewed. Ms. Richter asked the Council to send her any changes to the unit and subunit chart.

The agenda items were as follows:

**I. BCCC Technology Committee Activities.**

David Crosby, BCCC Information Technology Committee Chairperson, reported to the Planning Council that the Information Technology Plan for 2006-2007 (IT Plan) had been reviewed and approved by the Information Technology Committee and Administrative Council. Copies of the IT Plan are posted on the College Intranet (the Institutional Effectiveness Web Page) and placed in the BCCC Learning Resources Center.

Mr. Crosby also reported on the use of the equipment from the mobile computer lab, an outreach computer lab to serve Pantego and Pinetown, Blackboard usage, the College need for more bandwidth, the College Academy and NCIH courses, and the new antivirus software.

**II. “Planning Assumptions” Sub Committee Report.**

Phillip Price, Dean of Administrative Services, summarized the activities of the Planning Assumptions Sub Committee. Dean Price pointed out the changes from last year’s planning assumptions. He stated that the sub committee had carefully reviewed last year’s critical issues and strategic objectives and, based on the information reviewed, recommended the following:

<u>CRITICAL ISSUE</u>	<u>STRATEGIC OBJECTIVES: Short-Range Goals</u>
<del>CONFRONTING CURRENT SERVICE AREA</del> <del>“NO-GROWTH” REALITY</del>	1. Respond to <b>continued</b> funding <del>Challenges.</del> <b>issues.</b>
<b>Growth Challenges</b>	2. Communicate College offerings, value and potential
	3. Inspire, allow, and reward innovation <b>and effectiveness.</b>
	<del>4. Design work group plans addressing objectives listed above.</del>
	<b>4. Continue to assess and revise best practices.</b>

David Crosby made a motion to accept the identified critical issue and objectives as presented; Gregg Allinson seconded the motion. With no further discussion, the motion carried.

**III. Expected Measurable Outcomes for the 2006-2007 Strategic Objectives.**

Short range goals #1 - 3 with their expected outcomes were reviewed. No changes were suggested.

Following a lengthy discussion Mike Davis recommended revising goal #4 to read: **4. Continue to identify, integrate, and assess and revise best practices.** Gregg Allinson seconded the motion. The motion carried. Dorie Richter offered to send “draft” outcomes for short-range goal #4 after the Thanksgiving holiday for the Council to review.

**IV. Modify the BCCC 2006-2011 Institutional Effectiveness Plan (IE Plan) based on the 2005-2010 “End-of-the-Year” Report.**

There were no modifications reported.

**V. Other topics.....**

Dr. David McLawhorn pointed out an article from Our State magazine called “Put It In Writing” by Bill Morris. The article writes about the oral histories

of our college service area that were once part of the Life on the Pamlico publication. Dr. McLawhorn encouraged everyone to read the article. Penny Sermons volunteered to make copies and send out to the Planning Council members.

All those present were thanked for their time and input. Dr. David McLawhorn, BCCC President, extended a special thank you to Shields Harvey, Board of Trustee representative, and the members of the Planning Assumptions Sub Committee for the time and effort spent analyzing the assumptions data and formulating recommendations for the College strategic objectives.

Gregg Allinson made a motion to adjourn the meeting; Dixon Boyles seconded the motion. With no further discussion, the motion carried. The meeting was adjourned at 3:45 p.m.



Dorie Richter, Chair

November 13, 2006

Additional note: Council members are reminded to

- (1) review their unit/subunit purpose and goals and to begin to develop the activities and tasks for the BCCC 2007-2012 Institutional Effectiveness Plan,
- (2) send any changes to this year's 2006-2011 IE Plan (Refer to agenda item IV.) to Amy Bass,
- (3) and complete and forward mid-year reports to Ms. Bass by Friday January 12, 2007.