

PLANNING COUNCIL MEETING
Beaufort County Community College, Building 10, Conference Room
Tuesday - June 10, 2003

The Beaufort County Community College's Planning Council spent a day meeting in the conference room of Building 10 to discuss the 2003-2008 Long-Range Plans for each department and division.

MEMBERS PRESENT

Dr. David McLawhorn, President
Gregg Allinson
Debra Baker
Wesley Beddard
Dixon Boyles
David Crosby
Dell Enecks
Mike Hall
Chuck Hauser
Kay W. Hauser
Chet Jarman

Judy Jennette
Dorothy Jordan
Riley Mills
Dorie Richter
Sandy Sauve
Rhonda Sawyer
Penny Sermons
Rebecca Spain, SGA
Sherry Stotesberry
Bobby Williams (½ day for Kay W. Hauser)
Almeta Woolard

ABSENT

Clay Carter
Sandy McFadden

Planning Council Chair, Dorie Richter, called the meeting to order on June 10, 2003 at 9:30 a.m. New Planning Council member, Gregg Allinson, and SGA Representative, Rebecca Spain, were welcomed. Returning Council members were also welcomed. Discussion was as follows:

I. Planning Council Questionnaire, Winter 2002-2003

According to Mrs. Richter, the questionnaire responses indicated overall satisfaction with the membership and the Long-Range Plan components. The following comments written on the questionnaire were addressed.

A. Question #2

“In thinking over the February meeting, I wonder if next year we should look at reducing the number of strategic objectives?” Chet Jarman made a motion to forward the comments to the Assumptions Subcommittee for review and/or action. Penny Sermons seconded the motion. With no further discussion the motion carried.

B. Question #4

“Develop a section that clearly specifies *personnel needed*.” The Planning Council agreed to continue to use the existing format with the column that is labeled “resources needed.”

II. BCCC Technology Activities Update

Penny Sermons, Director of the BCCC Learning Resources Center, spoke at length about the RIAA grant: the mobile lab/van, the laptops, the custom interior, installation of the satellite disk, and the offerings that will begin in August (Southside HS, Washington County, Southside, and Aurora).

David Crosby, chairperson for the BCCC Technology Committee, shared with the Planning Council some of the activities of the BCCC Technology Committee. He reported that the Committee had been working on a revision of the Computer Use Guidelines and thanked Mike Hall for serving as Chair of that committee.

Mike Hall discussed the student access network, an automatic virus client on the server, a ZEN server which expands management use, and the new version of GroupWise 6.5 with individual spam control.

Rhonda Sawyer and Chuck Hauser reported on the progress of the CIS system. The "live" schedule begins with financials in July and then payroll in November or December.

III. 2003-2008 Long-Range Plan "Activities/Tasks"

The Planning Council members presented their new or modified "activities/tasks" along with their budget priorities to the Council for questions and comments. Several topics were discussed at length. Some of the topics included new or existing programs, on-line course offerings, Defensive Driving Course through Continuing Education, IT audit on June 18th, (~~e.g. Industrial Systems Technology, Construction Equipment Systems~~), ~~a certificate program in Environmental Science, and a certificate program in Welding.~~ Other topics included the design and program use for Building #11, a grant activity report (Almeta Woolard), change in the advising process for developmental education program students, reassignment of advertising function to PR Office, ~~the expansion of the ASC Center, a burn building, a drop box for tuition payments, a special needs coordinator, a drug screening policy, Spanish-speaking personnel changes, and budget cuts.~~

Dr. David McLawhorn concluded the "activities/tasks" planning reports with a few additional comments about the College planned construction and expansion.

IV. Recommendations for the BCCC Long-Range Planning process

Refer to I.A. and I.B.

Planning Council members were asked to send a copy of any changes to their 2003-2008 Long-Range Plan "activities/tasks" to Ms. Richter by Tuesday, June 24, 2003. End-of-the-Year reports are due before July 11, 2003.

With no further business, the meeting was adjourned at 1:25 p.m.

Dorie Richter, Chair

Date