

## PLANNING COUNCIL MEETING

Beaufort County Community College, Building 10, Board Room  
Thursday - June 8, 2006

The Beaufort County Community College's Planning Council spent a day meeting in the board room of Building 10 to discuss the 2006-2011 Long-Range Plans for each department and division.

### MEMBERS PRESENT

Dr. David McLawhorn, President  
Gregg Allinson  
Amy Bass  
Wesley Beddard  
Dixon Boyles  
Clay Carter  
David Crosby  
Mike Davis  
Donna Dunn  
Dell Enecks  
Chuck Hauser  
Judith Meyer

### ABSENT

Danny Wobbleton, SGA President  
Chet Jarman  
Judy Jennette  
Tracey Johnson  
Dorothy Jordan  
Brown McFadden  
Riley Mills  
Phillip Price  
Dorie Richter, PC Chair  
Sandy Sauve  
Sherry Stotesberry  
Tricia Woolard for Penny Sermons

Planning Council Chair, Dorie Richter, called the meeting to order on June 8, 2005 at 8:00 a.m. Shields Harvey - Board of Trustees Member, Judith Meyer – Faculty Senate President, Mike Davis and Dell Enecks - Faculty Senate Representatives, Sherry Stotesberry - Staff Association President, and Dorothy Jordan and Tracey Johnson - Staff Association Representatives were welcomed. Returning members were also welcomed. Discussion was as follows:

### I. BCCC Technology Activities Update

David Crosby, Chair of the BCCC Information Technology Committee, summarized the actions of the IT Committee during 2005-06. He spoke about the mobile computer lab, laptops for the information highway room (Rural Utilities Grant), an "outreach" computer lab, band width needs for the College technology, and outsourcing Blackboard.

### II. CIS Report

Phillip Price, Dean of Administrative Services, and Chuck Hauser, BCCC Systems Administrator, reported on the progress of the CIS system. According to Mr. Hauser, the CIS system will be "live" next month. Data conversions, added Mr. Hauser, will continue past July. Fall registration will operate on the new system; however the College will be required to keep access to the old system for five years. Training will continue for Student Services and for the BCCC Learning Resources Center (LRC).

### III. 2006-2007 Long-Range Plan "Activities/Tasks"

The Planning Council members presented their new or modified "activities/tasks" along with their budget priorities to the Council for questions and comments. Several topics were discussed at length. Some of the topics included new or existing programs, the expansion of the ADN and PN Programs, program accreditations and certifications (ADN-BON, NACCLES), Blackboard, the process and concerns associated with the CIS conversion, and distance learning classes for the

Developmental Education Program. Other topics included the completed renovations to Buildings #2 and #3, the plans for renovating Building #5, increasing online courses, performance standards, using P.A.C.E. Climate Assessment survey results, transfer-ready diploma program, foreign language lab, and CDL driving track.

Dr. David McLawhorn concluded the "activities/tasks" planning reports by discussing his long-range plan with an emphasis on new and continuing initiatives. Dr. McLawhorn reported on the progress of the College Academy, the establishment of BCCC as a hub for the Wachovia Partnership East initiative, recent land acquisition efforts, the proposed salary increase for 2006-2007, the success of the College in meeting the system performance standards, and briefly, NCFlex – a possible new employee program of pre-tax plans (i.e. dental, vision, cancer, etc.). Dr. McLawhorn complimented the Planning Council for all their work and thanked Shields Harvey for attending the Planning Council meetings to represent the College's Board of Trustees.

#### **V. Recommendations for the BCCC Long-Range Planning process**

Copies of the Winter 2005-2006 Planning Council Questionnaire was distributed at the beginning of the Council meeting. After reviewing the results of each evaluation, Ms. Richter asked if there were any additions, modifications, or deletions to any components of the planning process. There were no recommendations from the Council.

Before adjourning, Ms. Richter asked Shields Harvey, representatives from the Faculty Senate, and representatives from the Staff Association if they had any additional comments. Shields Harvey commented about the College FTE. He explained that he understood that FTE's were low and knew that the College was working on ways to increase FTE. He complimented everyone on the job they do for the College and continued to say that he felt that the College should find more ways to be innovative and to think "out of the box" always mindful and reactive to today's changing world.

Ms. Richter then thanked all those present for their time and input. A special thank you was extended to Mr. Harvey for the time spent on the BCCC Assumptions Committee and for participating in the past year's Council meetings.

Planning Council members were asked to send a copy of any changes to their 2006-2011 Long-Range Plan "activities/tasks" to Ms. Richter by the end of the day. End-of-the-Year reports for 2005-2010 were due before June 1, 2006. Individuals who had not submitted their End-of-the-Year report for 2005-2010 were asked to send them to Ms. Richter before June 21, 2006.

With no further business, the meeting was adjourned at 11:30 a.m.



Doreen K. Richter, Chair

Date: August 30, 2006