

PLANNING COUNCIL MEETING

Beaufort County Community College, Building 10, Board Room
Tuesday - June 8, 2005

The Beaufort County Community College's Planning Council spent a day meeting in the board room of Building 10 to discuss the 2005-2010 Long-Range Plans for each department and division.

MEMBERS PRESENT

Dr. David McLawhorn, President
Gregg Allinson
Debra Baker
Amy Bass
Wesley Beddard
Dixon Boyles
David Crosby
Dell Enecks
Mike Hall
Chuck Hauser
Kay W. Hauser

ABSENT

Chet Jarman
Judy Jennette
Dorothy Jordan
Brown McFadden
Riley Mills
Phillip Price
Dorie Richter, PC Chair
Sandy Sauve
Sherry Stotesberry
Almeta Woolard
Tricia Woolard for Penny Sermons
Clay Carter
Tori Johnson, SGA President

Planning Council Chair, Dorie Richter, called the meeting to order on June 8, 2005 at 9:30 a.m. Shields Harvey - Board of Trustees Member, Debra Baker – Faculty Senate President, Brown McFadden and Dell Enecks - Faculty Senate Representatives, Almeta Woolard - Staff Association President, and Dorothy Jordan and Sherry Stokesberry - Staff Association Representatives were welcomed. Returning members were also welcomed. Discussion was as follows:

I. BCCC Technology Activities Update

David Crosby, Chair of the BCCC Information Technology Committee, summarized the actions of the IT Committee meeting of May 3, 2005. He spoke about the Information Technology goals, VCL, student email, and Blackboard updates.

II. CIS Report

Phillip Price, Dean of Administrative Services, and Chuck Hauser, BCCC Systems Administrator, reported on the progress of the CIS system. The conversions, according to Mr. Price, are going well. Several of his staff have been trained for the conversions and several are presently in training sessions.

III. 2004-2009 Long-Range Plan "Activities/Tasks"

The Planning Council members presented their new or modified "activities/tasks" along with their budget priorities to the Council for questions and comments. Several topics were discussed at length. Some of the topics included new or existing programs, on-line surveys and a "contracted out" climate assessment, Blackboard, an admissions policy for international students, the impact of the CIS conversion, program accreditations and certifications (ADN Board of Nursing visit), Work Keys/Key Train program, wireless networking, and distance learning for the Basic Skills Program.

Other topics included completion of Building #11, renovations to Buildings #2 and #3, computer upgrades, increasing online courses, performance standards, using media survey results, campus cruiser, transfer-ready diploma program, foreign language lab, and BLET driving track.

Dr. David McLawhorn concluded the "activities/tasks" planning reports by discussing his long-range plan with an emphasis on presidential initiatives, i.e. those activities that he has set as priorities for the next year. A copy of the initiatives was distributed. In addition, Dr. McLawhorn reported on the College land acquisition efforts, progress to raise salaries to the SREB level, the local budget, the need for an updated master facilities plan, the success of the College in meeting the system performance standards, and the change in the LR planning calendar. Dr. McLawhorn thanked and complimented the Planning Council for all their work. He also complimented the Board of Trustees for their interest and involvement in the planning process and thanked Shields Harvey for attending the Planning Council meetings to represent the Board.

V. Recommendations for the BCCC Long-Range Planning process

Copies of the Winter 2004-2005 Planning Council Questionnaire and the Spring 2005 Faculty/Staff Evaluation of College Services (Planning Section) were distributed at the beginning of the Council meeting. After reviewing the results of each evaluation, Ms. Richter asked if there were any additions, modifications, or deletions to any components of the planning process. There were no recommendations from the Council.

Before adjourning, Ms. Richter asked Shields Harvey, representatives from the Faculty Senate, and representatives from the Staff Association if they had any additional comments. Ms. Richter then thanked all those present for their time and input. A special thank you was extended to Mr. Harvey for the time spent on the BCCC Assumptions Committee and for participating in the past year's Council meetings.

Planning Council members were asked to send a copy of any changes to their 2005-2010 Long-Range Plan "activities/tasks" to Ms. Richter before Friday, June 16, 2005. End-of-the-Year reports for 2004-2009 are due before June 30, 2005.

With no further business, the meeting was adjourned at 2:15 p.m.



Dorie Richter, Chair

Date: June 28, 2005