

CURRICULUM COMMITTEE MEETING MINUTES

February 27, 2003

The Curriculum Committee met Thursday, February 27, 2003, at 2:15 p.m. in the Conference Room of Building 1. Wesley Beddard, Dixon Boyles, Sandra Edwards, Dell Enecks, Dorothy Jordan, Doris King, Riley Mills, Penny Sermons, and Harold Smith were present. Almeta Woolard attended for Dorie Richter, and Diane Mills attended for Kay Walker Hauser. Guest Art Keehnle attended in order to explain changes in the MLT Curriculum. Clay Carter was unable to attend. Wesley Beddard called the meeting to order and addressed the agenda as follows:

I. Minutes of October 8, 2002 Meeting

A motion was made by Harold Smith and seconded by Penny Sermons to approve the October 8, 2002, Minutes. Motion carried.

II. Old Business

The tabled items from the October 8, 2002 Minutes have been deleted from the items for the Curriculum Committee.

III. New Business

- A. Addition of prerequisite to SPA 111, Elementary Spanish I – A motion by Dixon Boyles and seconded by Riley Mills to add the prerequisite of ENG 090 or Placement Test Scores and RED 090 to be added to SPA 111, Elementary Spanish with the addition to the request of adding the prerequisites to FRE 111, Elementary French I. Motion carried. (Attachment 1)
- B. Change MLT Curriculum – Art Keenhle explained the reasons for making the changes to the MLT Curriculum. A motion was made by Sandra Edwards and seconded by Dell Enecks to replace MLT 265—Clinical Practicum with MLT 262—Clinical Practicum. Motion carried. (Attachment 2)
- Motion by Sandra Edwards and seconded by Dell Enecks to add MLT 115—Laboratory Calculations. Motion carried. (Attachment 2)
- Art Keenhle further explained there would be a restructuring of the semester scheduling to equally minimize the total contact hours per semester and keep sequential courses in their proper sequences. (Attachment 2)
- C. Curriculum change Automotive Systems Technology – A motion by Riley Mills and seconded by Almeta Woolard to add AUT 152—Brake Systems Lab; AUT 162 & 163—Chassis Electrical & Electronics/Lab; AUT 182—Engine Performance-Electrical Lab; AUT 184—Engine Performance-Fuels Lab; AUT 232—Manual Drive Trains/Axles Lab; AUT 281—Advance Engine Performance; and CIS 113—Computer Basics with the addition of footnote added to CIS 113 to read “CIS 110 or CIS 111 may be substituted,” and delete AUT 241, AUT 282, and AUT 283 from the Automotive Systems Technology Curriculum. Motion carried. (Attachment 3)
- It was noted that PSY 118 be added to the Social/Behavioral Science Elective footnote. A second motion by Riley Mills and seconded by Sandra Edwards to make the changes in the Automotive Technology Diploma to reflect addition of AUT 152—Brake Systems Lab and AUT 184—Engine Performance Fuels Lab and delete AUT 283. Motion carried. (Attachment 3)

- D. Accounting courses new names and course descriptions – Because of the Curriculum Improvement Project (CIP's) new course names and descriptions have been adopted for accounting courses. Diane Mills made a motion which was seconded by Dixon Boyles to adopt the new descriptions and names for the courses and to change these names and descriptions in all applicable curriculum. Motion carried. (Attachment 4)
A second motion by Diane Mills and seconded by Dorothy Jordan to delete all the Co-op Options in all the Business Division curriculum. (Attachment 4)
- E. Curriculum change ADN Program – A motion by Sandra Edwards and seconded by Dell Enecks to delete NUR 188—Nursing in the Community and NUR 233—Leadership in Nursing and add NUR 255—Professional Issues with the addition of a footnote to CIS 113 to read “CIS 110 or CIS 111 may be substituted.” (Attachment 5)

V. Other Items

Catalog changes – formatting is to be placed as a New Business item for next meeting. List the curriculum in alphabetical order with a footnote that states “For detailed suggested curriculum by semester go to our web page www.beaufortccc.edu.”

Next meeting will be Thursday, March 20, 2003 at 2:15 p.m. in the Board Room, Building 1.

VI. Adjournment

There being no further business, the meeting was adjourned.