

CURRICULUM COMMITTEE

Minutes
February 11, 2009

The Curriculum Committee met on February 11, 2009 at 2:00 p.m. in the Conference Room of Building 1. Wesley Beddard, Gregg Allinson, Rhunell Boyd, Dixon Boyles, Clay Carter, Donna Dunn, Dell Enecks, Laura Gipson, Riley Mills, Kim Moulden, Harold Smith and Bryan Van Gyzen were present. Kent Dickerson attended for the presentation of the Associate Degree Nursing Proposal. Chairman Wesley Beddard called the meeting to order and asked that each committee member introduce themselves. The agenda was then addressed as follows.

I. New Business

Allied Health Division

Associate Degree Nursing

Due to a recent Curriculum Improvement Project (CIP) the Associate Degree Nursing program has been revised. Gregg Allinson presented the proposed curriculum for the Associate Degree Nursing program noting mathematical errors on the program requirement handout for the total class, lab, and credit hours. He also noted that the new curriculum includes BIO 168 and BIO 169 which are not offered in the BCCC course catalog. These two courses will replace BIO 165 and BIO 166. Mr. Allinson also requested that an additional sentence be added to the course description for NUR 117–Pharmacology - *Emphasis will be placed upon mathematic skills utilized in nursing, intravenous medications, continuous infusions, and pediatric medication administration.*

Gregg Allinson made a motion to adopt the new curriculum (see Attach: Nursing 1) with noted changes (as stated above) to be implemented Fall 2009. Clay Carter seconded the motion. Discussion: Dixon Boyles would like for MAT 171–Precalculus Algebra to be added to the math elective list. Mr. Boyles also noted that ENG 113-Literature-Based Research and ENG 114-Professional Research and Planning can be substituted for ENG 112-Argument-Based Research. Mr. Allinson amended the motion by requesting that MAT 171 be added to the BCCC course catalog as a math elective as well as adding ENG 113 and ENG 114 as substitutes for ENG 112 and in addition, adding BIO 168 and BIO 169 to the college catalog with an implementation date of Fall 2009. Clay Carter seconded the motion. The motion carried.

Practical Nursing

Gregg Allinson made a motion that ACA 115-Success & Study Skills no longer be required as a co-requisite to NUR 101, therefore deleting the last sentence - *This course is designed to provide the student with skills necessary to function effectively within the nursing curriculum programs* - from the ACA 115 course description in the catalog and to add ACA 111-College Student Success or ACA 118-College Study Skills to the Practical Nursing program. Dell Enecks seconded the motion. The motion carried.

Medical Laboratory Technology (MLT)

Gregg Allinson made a motion to add the following statement in the BCCC course catalog to the MLT curriculum effective Fall 2009. *Students in the Medical Laboratory Technology program must achieve a "C" or above in all curriculum courses. This includes all MLT and non-MLT courses in the Associate Degree MLT curriculum.* Rhunell Boyd seconded the motion. The motion carried.

Arts and Sciences

Dixon Boyles made a motion to include corequisites in the BCCC course catalog for the following astronomy, math, and physics courses.

<i>Course</i>	<i>Corequisite</i>
AST 111	AST 111A
AST 151	AST 151A
AST 152	AST 152A
AST 152A	AST 152
MAT 155	MAT 155A
MAT 161	MAT 161A
MAT 171	MAT 171A
MAT 172	MAT 172A
PHY 110	PHY 110A

Gregg Allinson seconded the motion. The motion carried.

Dixon Boyles made a motion to add BIO 250-Genetics to the BCCC course catalog effective Fall 2009. Clay Carter seconded the motion. The motion carried.

A motion was made by Dixon Boyles to add BIO 275-Microbiology to the to the BCCC course catalog effective Fall 2009. Riley Mills seconded the motion. The motion carried.

Dixon Boyles made a motion to add BIO 271-Pathophysiology to the BCCC course catalog effective Fall 2009. Gregg Allinson seconded the motion. The motion carried.

Dixon Boyles made a motion to add PED 257-Coaching Soccer to the BCCC course catalog effective Fall 2009. Clay Carter seconded the motion. The motion carried.

Business Division

Several proposed curriculum changes in the Business Division were presented by Donna Dunn. Motions were made as follows.

1. Donna Dunn made a motion to delete Office Systems Technology (A25360) AAS degree and replace with Office Administration (A25370) AAS degree effective Fall 2009 (see attachments 1A-9). Gregg Allinson seconded the motion. The motion carried.
2. Donna Dunn made a motion to modify Medical Office Administration (A25310) AAS degree effective Fall 2009 (see attachments 10A-13). Clay Carter seconded the motion. The motion carried.
3. Donna Dunn made a motion to modify the Medical Office Administration Basic Medical Office Certificate (C25310) effective Fall 2009 (see attachments 14-16). Gregg Allinson seconded the motion. The motion carried.
4. Donna Dunn made a motion to delete Office Systems Technology Basic Office Skills Certificate (C25360A) and replace with Office Administration Basic Office Skills Certificate (C25370A) effective Fall 2009 (see attachments 14, 17-18). Dixon Boyles seconded the motion. The motion carried.
5. Donna Dunn made a motion to delete Office Systems Technology Software Applications Specialist Certificate (C25360C) and replace with Office Administration Software Applications Specialist Certificate (C25370C), to delete Office Systems Technology Word Processing Specialist Certificate (C25360B) and replace with Office Administration Word Processing Specialist Certificate (C25370B), to delete OST 131-Keyboarding from Accounting (A25100) AAS degree and replace with OST 130-Comprehensive Keyboarding, and to delete OST 131-Keyboarding from Business Administration (A25120) AAS degree and replace with OST 130-Comprehensive Keyboarding with all of these changes to be effective Fall 2009 (see attachments 14,19-26). Gregg Allinson seconded the motion. The motion carried.

6. Donna Dunn made a motion to add BUS 285-Business Management Issues to Business Administration (A25120) AAS degree effective Fall 2009 (see attachments 25A-27). Dell Enecks seconded the motion. The motion carried.
7. Donna Dunn made a motion to delete Networking Technology (A25340) AAS degree from the BCCC course catalog (this would be a "suspend" status, approved to offer but not listed in the course catalog) effective Fall 2009 (28A-28B). Gregg Allinson seconded the motion. The motion carried.
8. Donna Dunn made a final motion to modify the Computer Information Technology (A25260) AAS degree. NET 225-Routing & Switching I would be an allowable substitute for NOS 120-Linux/UNIX Single User. In addition, NET 226-Routing & Switching II would be an allowable substitute for WEB 140-Web Development Tools effective Fall 2009 (see attachments 29A-30). Dell Enecks seconded the motion. The motion carried.

The next Curriculum Committee meeting will be held in the fall of 2009 unless a curriculum/course need warrants immediate attention.

With no further business to discuss, Chairman Beddard made a motion to adjourn. Gregg Allinson seconded the motion. The motion carried with the meeting adjourning at 3:20 p.m.

Respectfully submitted,

Bebe Major, Recording Secretary