

CURRICULUM COMMITTEE MEETING MINUTES
January 24, 2002

The Curriculum Committee met Thursday, January 24, 2002 at 1:30 p.m. in the Board Room of the Graham Elliott Building. Wesley Beddard, Betty Cochran, Sandra Edwards, Dell Enecks, Kay Walker Hauser, Dorothy Jordan, Doris King, Riley Mills, Doreen Richter, and Harold Smith were present. Lori McNeil was present in order to answer questions regarding a new program in Spanish. Due to a conference call, Penny Sermons was unable to attend. Wesley Beddard called the meeting to order and addressed the agenda as follows:

I. Minutes of October 18, 2001 Meeting

The October 18, 2001 minutes were approved with a motion by Clay Carter and seconded by Riley Mills. Motion was carried.

II. Old Business

- A. Addition HUM 150 (American Women's Studies) – Clay Carter made a motion and seconded by Dell Enecks to accept the addition of HUM 150 (American Women's Studies) to the Arts and Science curriculum in the Humanities electives for the catalog. Motion carried. (See Attachment 1)
- B. Human Services Technology Changes – Betty Cochran made a motion and seconded by Dorie Richter to accept the changes to Human Services Technology curriculum to be added to the catalog with the suggested corrections. Motion carried. (See Attachment 2)
- C. Certificate and Diplomas – Item will be discussed at the next meeting in February.
- D. Placement Testing (12 hours of curriculum level courses) – Item will be discussed at the next meeting in February.
- E. Prerequisites – Item will be discussed at the next meeting in February.

III. New Business

- A. Addition of Spanish courses and Community Spanish Facilitator (C55370) — Betty Cochran presented additional Spanish courses to the Arts and Sciences curriculum in order to offer a new certificate program Community Spanish Facilitator. Clay Carter made a motion and seconded by Dorothy Jordan to accept the Spanish courses needed and the certificate program Community Spanish Facilitator (C55370). Motion carried. (See Attachment 3 and 4)

- B. Industrial Systems Technology (A50240) – Wesley Beddard informed the committee that after the initial approval through Raleigh, Industrial Maintenance program was renamed to Industrial Systems Technology (A50240). HET courses (Heavy Equipment & Transport) were also added, which means we can teach our already in-place diesel classes. This would benefit such companies as Weyerhaeuser and National Spinning. In our catalog and advertising, the word Maintenance will appear in parentheses. Betty Cochran made a motion and seconded by Dorothy Jordan to accept the program as presented. Motion carried. (See Attachment 5)
- C. Addition PHS 140 (Weather and Climate) — Clay Carter made a motion and seconded by Dell Enecks to accept the addition of PHS 140, Weather and Climate, to the catalog as an elective course in Associate in Arts and Associate in Science. Motion carried. (See Attachment 6)
- D. Prerequisite addition MLT – Sandra Edwards brought before the committee recommendations to add prerequisites to MLT 265, Practicum II, and MLT 283, MLT Practicum I. Betty Cochran made a motion and seconded by Harold Smith to accept the prerequisites as presented. Motion carried. (See Attachment 7)

V. Other Items

- A. Environmental Science Program will continue with the hiring of a new lead instructor with credentials towards the Environmental Science area.
- B. Some certificate programs may not be eligible for Financial Aid. Harold Smith has to submit a catalog and receive approval on everything in the catalog.
- C. Students taking 9 hours during the Summer Term are not considered full-time for Financial Aid from Federal Title IV programs. VA funding will accept 9 hours as a full load for students during the Summer Term.

VI. Adjournment

There being no further business, the meeting was adjourned. The next meeting will be February 19, 2002 at 1:30 p.m. in the Board Room.