

ADMINISTRATIVE COUNCIL MEETING MINUTES

May 2, 2001

The Administrative Council met at 2:30 p.m. on May 2, 2001, in the Conference Room of Building 9. Attending were Dr. Ron Champion, Dr. David McLawhorn, Sandra Sauvé, Janice Daughtry, Rhonda Sawyer, Bobby Williams, Chet Jarman, Kay Walker Hauser, Dorie Richter, Judy Jennette, and the SGA president. Clay Carter and Mandy Jones were unable to attend.

Dr. Ron Champion called the meeting to order and addressed agenda items as follows:

I. Approval of March 28, 2001, Minutes

Motion was made by Dr. David McLawhorn and seconded by Janice Daughtry to accept the March 28, 2001, minutes. Motion carried. (See minutes on the CampusNet under Committees & Minutes link.)

II. Old Business

There was no old business.

III. New Business

Dr. David McLawhorn presented and reviewed the minutes of the April 30, 2001, Curriculum Committee meeting. Bobby Williams motioned to accept the minutes as presented and a second was made by Judy Jennette. Motion carried. (See minutes on the CampusNet under Committees & Minutes link.)

IV. Progress Reports

Judy Jennette reported that the retirement event honoring Dr. Champion has been scheduled for June 27, 2001. Ms. Jennette announced that Jane and Bill Page have established a new endowment in memory of Mrs. Page's parents. The Louise and Dorsey Welch Scholarship Endowment will be awarded to a college transfer student who is pursuing a teaching degree. In conclusion, Ms. Jennette stated that the selection of new 2001-2002 Ambassadors is currently in process.

Chet Jarman updated Council members regarding the summer "College for Kids" program. He concluded by reporting that approximately 88 secretaries attended the "Secretary's Day" event.

Kay Hauser, reporting for the TQM Committee, stated that several new recommendations have been submitted for consideration.

Sandra Sauvé reported that the Job Fair was a successful event and that the final Perky pre-session was well attended. She announced that Washington High School is now online to conduct the placement testing for Huskins classes. Mrs. Sauvé concluded her comments by stating that the number of students registered for summer session is about the same as last summer.

Bobby Williams reported that the Faculty Senate is currently reviewing the 2002-2003 calendar.

Dorie Richter reported that her department is currently working on the graduate follow-up survey; the current student survey; and the new graduate survey. She presented and reviewed a draft of the Performance-Based Budgeting Accountability for 2000-2001.

In reporting on campus construction, Ms. Daughtry stated that the re-roofing on Building 1 is scheduled for final inspection; the fountain for the rose garden will be installed within the next two weeks; campus signage will be installed during the week of May 21; construction for the shelter on Building 4 should begin this week and bids for the new parking lot are due May 10; and that the new telephone system cut over is scheduled for May 9 and training sessions have been scheduled.

Dr. David McLawhorn announced that development of the Teacher Associate program is progressing. He concluded by reporting that high school automotive classes for Southside High are also being developed.

Dr. Ron Champion reported that the event for the County Commissioners held on May 1 went well. Dr. Champion reviewed various aspects of the proposed budget and concluded by stating that a final decision for his replacement as BCCC President should be announced in June.

V. Adjournment

The meeting adjourned at 3:15 p.m. The next meeting will be held June 13, 2001 at 2:30 p.m.

Ron Champion, Chair