

**BEAUFORT COUNTY COMMUNITY COLLEGE  
CALLED BOARD OF TRUSTEES MEETING  
December 18, 2008**

The Board of Trustees had a called meeting on Friday, December 18, 2008 at 11:15 a.m. in the Conference Room of Building 1. (The Property Committee met prior to the Board meeting)

**BOARD MEMBERS PRESENT**

Mitchell St. Clair, Vice Chair  
Myrtle P. Carowan  
Reverend Dr. Robert B. Cayton  
J. Shields Harvey  
Frank B. Lewis  
Henry C. Humphreys, Jr.  
Russell A. Smith  
Jack Wallace

**BOARD MEMBERS ABSENT**

Cynthia Davis, Chair  
Patricia Spencer  
Brad Potter  
Cornell McGill  
SGA Representative

The following staff were in attendance: Phillip Price, Dean of Administrative Services and Wesley Adams, Director of Campus Operations.

**PRAYER**

Vice Chair Mitch St. Clair called on Reverend Robert Cayton for prayer.

**MISSION STATEMENT/ETHICS AWARENESS**

Mr. Mitch St. Clair called attention to the Mission Statement of the college. Mr. St. Clair then read the Ethics Awareness and Conflict of Interest Reminder. Hearing no identification of a conflict, Mr. St. Clair continued from the agenda.

For the record, this special meeting was being held in accordance with the Open Meetings law. The meeting notice was in the local paper, and members had the information 48 hours prior to the meeting.

**PROPERTY COMMITTEE**

Vice Chair Mr. Mitch St. Clair recognized Property Committee Chairman, Mr. Shields Harvey. Mr. Harvey stated that prior to the Board meeting; the Property Committee met and will need full board approval on two items. The Property Committee, made the recommendation to approve the low bid from A.R. Chesson to build the new Public Safety Annex Building; no second was required as the motion came from a standing committee. The Board voted all ayes acceptance of the recommendation. The building is a 4000 square foot metal building with two classrooms, two offices, and two bathrooms. This item was further discussed later in the meeting.

In the absence of the Chairman it was recommended by College staff that the Vice Chair be granted authority to sign the contract if it was approved by the Board. Buster Humphreys made a motion and second by Jack Wallace to allow Vice Chair Mitch St. Clair to sign the contract in the absence of Board Chair Cynthia. The Board voted all ayes acceptance of the recommendation.

Mr. Harvey asked Phillip Price to give an update on the new Allied Health Building. Mr. Price stated that we have received thirty written proposals and those have been narrowed down to five. Those five proposals will be interviewed sometime in January. Mr. Harvey stated that the recommendation from the Property Committee is to approve the five architectural firms to be interviewed for the new Allied Health Building design. No second is required as the motion comes from a standing committee. The Board voted all ayes acceptance of the recommendation.

Bo Lewis asked to see the drawing of the Public Safety Annex building. After reviewing the drawing Mr. Lewis stated that he would like to see the outside of the building enhanced. There was discussion of adding a portico to the front of the building. Phillip Price mentioned that the bids are good for 60 days and today is day 30. Buster Humphreys called for the motion to vote down the previous motion of accepting the low bid from A.R. Chesson. With a second from Bo Lewis, the board voted down the previous motion with a majority vote. Reverend Cayton abstained from voting and Jack Wallace voted no. Phillip Price will call A.R. Chesson and set up a meeting to come back and discuss the plans. Vice Chair Mitch St. Clair informed the Board a Special Called Board Meeting will be held to approve the Public Safety Annex Contract. Vice Chair Mitch St. Clair encouraged Board members to come out and talk with Phillip so everyone is clear on what they will be voting on at the next called meeting. Mr. St. Clair also encouraged members to come to any of the scheduled committee meetings even if they are not on the committee.

Mr. St. Clair reminded members of the upcoming Board Retreat scheduled for Tuesday, January 20 in the Board Room of Building 10 from 9:00 a.m. to 3:00 p.m.

Mr. Shields Harvey asked Board members to rethink the number of times that they meet and he referred to the information he distributed at the October meeting on Beaufort County Community College's Future.

Reverend Robert Cayton made a motion to adjourn the meeting with a second from Shields Harvey.

Respectfully Submitted,

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David McLawhorn  
Secretary

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Cynthia Davis  
Chairman

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Date