

**BEAUFORT COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 22, 2005**

The Board of Trustees called a special meeting on Tuesday, February 22, 2005, at 7:30 p.m. in the Board Room of Building 10 to address two agenda items. A quorum was present.

BOARD MEMBERS PRESENT

Reverend Dr. Robert B. Cayton, Chair
Myrtle P. Carowan
Cynthia Davis
J. Shields Harvey
Cornell McGill
Roy O'Neal
Mitchell St. Clair
Jack Wallace, Vice Chair

BOARD MEMBERS ABSENT

Helen Bonner
Henry C. Humphreys, Jr.
Frank B. Lewis
Floyd Lupton

The following staff were in attendance: David McLawhorn, President; Phillip Price, Dean of Administrative Services, and Ranees S. Holbrook, Legal Counsel, with the law firm of Carter, Archie, Hassell & Singleton.

Chairman Cayton called the meeting to order and Chaplain Mitchell St. Clair continued with prayer. Chairman Cayton reminded all present of the mission statement of the College and reminded each board member of the duty to excuse one's self if necessary to avoid any conflict of interest.

The first item of business on the agenda was an update by Shields Harvey, Chairman of the Property Committee. The Property Committee met at 6:30 p.m., prior to the Board meeting, to discuss tabled item eight (8) from the 2/1/05 board meeting. Chairman Harvey stated that JKF Architecture had requested an additional fee of \$21,954 (per attached exhibits) due to the expanded scope of renovations to Bldgs. 2 and 3. Mr. Harvey made a motion to honor the request for increase of fees of \$21,954 per recommendation by the Property Committee with a second by Jack Wallace. The motion carried by unanimous consent.

Chairman Cayton then called board members' attention to a letter received today from fellow trustee, Floyd Lupton (copy included). Mr. Lupton is not seeking reappointment after his term expires June 30th of this year (2005) for health reasons. The President will notify the appointing agency, the Beaufort County Board of Commissioners.

At this time, Chairman Cayton called for a motion to go to closed session pursuant to North Carolina General Statute 143-318.11(6) to discuss a personnel issue. (Legal Counsel, Ranees Holbrook, distributed a copy of that statute.) Shields Harvey made the motion with a second from Myrtle Carowan. The motion to go to closed session received unanimous consent.

Upon return to open session, Jack Wallace made a motion to accept the findings of the Personnel Committee with a second from Myrtle Carowan. This motion was approved by unanimous consent. The Board instructed Rane Holbrook, Legal Counsel, to handle any further correspondence necessary from the College regarding the issue.

Chairman Cayton then adjourned the called meeting.

Respectfully Submitted,

David McLawhorn
Secretary

Robert B. Cayton
Chairman

Date