

STAFF ASSOCIATION MEETING

October 24, 2002

The Staff Association met on October 24, 2002, in Building 5 with 23 people present.

This was a meeting to plan events and committees for the 2002-2003 school year.

Treasurer's Report

Marcia Norwood, Treasurer, reported that there is \$591.15 in savings and \$343.20 in checking. There are 32 paid members.

Old Business

Door Prize Drawing

Names were drawn out of envelope by Ronnie Downing. Winners of pictures frames included Mattie Canady and Marcia Norwood. Joy Landeck won a BCCC hat.

New Business

BCCC Inviting School Award

Mandy Jones reminds us of our excellence in the field of customer service. We received a plaque for being an "inviting school" from the International Alliance for Invitational Education. Mandy shared that our picture was on big screen at the convention in Atlanta (the faculty/staff photo taken on the steps of Bldg 5). She reported that we have improved in evaluations. Evaluations of services are up 5% from last year and faculty/staff evaluation surveys are up 6%.

Keeping the Invitation Alive

We were encouraged to keep invitational education at the forefront of our minds.

Standing Committee Overview and Sign-Up

- Special Events: chair Pauline Godley. Responsible for Christmas social, cookout, and fundraisers.
- Professional Development: chair David Crosby. Responsible for arranging professional development opportunities.
- Communications: chair Lou Stout. Responsible for notifying BCCC family about sickness, death, and events happening within the family- keep all of us informed. Other responsibilities include updating the brochure.
- Staff Affairs: chair Mandy Jones. Responsible for reviewing and revising bylaws and sending cards/flowers when appropriate.

There were sign up sheets in the back of the room for members to sign up to serve on the committees.

Christmas Social

We are coordinating the Christmas social with Sandra McFaddin, president of Faculty Senate. Dr. McLawhorn has said that there is no workday this year on which to hold the Christmas social, so December 17th is proposed.

Holiday Project

In the past, we have participated in Toys for Tots and adopted a family. This year, SGA is doing Toys for Tots and welcomes our participation. Dorothy Jordan asks for suggestions. Mattie Canady suggests a ham/turkey raffle (with proceeds donated to a needy family) or a canned food drive (cans donated to organization helping the needy). Almeta Woolard makes the motion to have a canned food drive; Marcia Norwood seconds the motion and the motion carries with all in favor.

Fundraiser

Discussed raising money for the staff association scholarship. Money in savings account to be used for scholarship and replenished with money earned from fundraiser. Motion made by David Crosby to sell raffle tickets and have drawing for ham/turkey before Thanksgiving. Motion seconded by Margie Cobb and motion carried with all in favor. Mandy motions to designate some money from savings for scholarship this spring semester (three scholarships to be awarded in the amount of \$100.00 each). Motion seconded by David Crosby and motion carried with all in favor. We then discussed how to select recipients of scholarship. Dorothy Jordan asks for volunteers to serve on a committee to select recipients of the awards. Volunteers are Lou Stout and Sue Brookshire who will set criteria for recipients of the award.

Concerns

- Secret Santa: optional participation. Names will be at the switchboard. Participants give nominal gift the first four days and a small gift the last day.
- John House suggests that maybe we need to look at sources outside of Staff Association to fund professional development.

Sue Brookshire motioned for meeting to be adjourned, seconded by Almeta Woolard.

Respectfully Submitted,

Kimberly Mullis
Secretary