

STAFF ASSOCIATION MEETING

October 1, 2003

The Staff Association met on October 1, 2003 at 2:30 p.m. in the Multipurpose Room of Building 10. There were 25 members present.

President Rhunell Boyd called the meeting to order. Everyone was welcomed.

Officer Reports

Approval of Minutes

Minutes were approved for the June 2003 meeting.

Treasurer's Report

Norma Crutchfield, Treasurer, reported that there is \$314.70 in checking and \$602.86 in savings.

Committee Reports

Communications: Handbooks were presented to all members present. Volunteers are needed as contact persons in each building.

Professional Development: Volunteers are needed to serve and input is needed for interest items.

Special Events: The date for the Christmas Social has been set for December 9, 2003. Special Affairs Catering and Vel and Mel will offer bids.

Staff Affairs: Personnel – The committee suggest that the Administrative Council consider clarifying the employment Procedures located in Section J of the Faculty/Staff Manual (suggested recommendation filed with minutes). The Committee amended and voted to present changes to the Administrative Council. Sherry Stotesberry made a motion to accept changes and Sue Brookshire seconded.

The Criteria for nominating an association member for annual recognition was presented to the committee. Gary Burbage made a motion to accept the criteria and Kim Mullis seconded. Motion carried

Old Business

Membership drive

An updated list of all members will be sent out on Monday.

Scholarship up-date

Three (3) items were recommended for change in the criteria selection. Items #4 change was to increase required GPA to 2.5; #6, award scholarship spring semester with check payable and due to BCCC Foundation for distribution by December 1, and increase amount of Scholarship to \$250. Almeta Woolard made a motion to accept recommended changes and Dorothy Jordan seconded. Motion carried. (New Scholarship criteria filed with minutes)

New Business

Proposed policy regarding children on campus - The policy was presented to the committee as approved by the administrative council, and will be presented for approval at the next board of trustees meeting.

United Way Campaign – Jack Pyburn will contact everyone on campus.

Campus Connection revamping – The newsletter will be a shorter version of stories in newspaper and on the website. Judy Jennette hopes to be able to print every month. New schedule will focus on putting students to work and will feature graduates in the workforce.

Fundraisers - Ideas will be given to Margie Cobb. Suggestions included live auction, raffle and silent auction.

Other

Membership drawings:

Sherry Stotesberry won \$25.00.

Doris King won plant.

Respectfully Submitted

Lucy Lawrence