

**Professional Development Committee
November 7, 2007 Minutes**

The Professional Development Committee met on November 7, 2007 with the following members in attendance: Almeta Woolard, Brown McFadden, Donna Dunn, Jay Sullivan, Joy Landeck, Laura Gipson, Lentz Stowe, Pam Cummings, Sandy Sauve', Sue Brookshire, and Betsey Lee Hodges. Guest – Emily Eddings.

Members unable to attend were: Sherry Stotesberry and Tony Taylor

Approval of minutes from October 31, 2007

Pam requested a motion to approve the minutes from the October 31, 2007 meeting. A motion was made to approve minutes once spelling error is corrected; the motion was seconded and approved by the committee.

Discussion regarding allotment of funds process

The committee reviewed the process used to allocate funds. It was decided that the form may need additional revisions. Committee will discuss those form revisions in the spring.

Faculty Upgrade Allotment (FUA) Program - status of funds

Pam stated that she would email the updated spreadsheet with allocated funds to all committee members.

Professional Development Training

The committee devoted the remainder of the meeting to discussing ideas for faculty/staff training. Each committee member was given an opportunity to speak about training ideas they have. See attached sheet with training ideas.

Next Meeting: Wednesday, November 28, 2007 at 10 a.m. in the Building 1 Conference Room.

With no further business, meeting was adjourned.