

**Professional Development Committee
October 31, 2007 Minutes**

The Professional Development Committee met on October 31, 2007 with the following members in attendance: Almeta Woolard, Brown McFadden, Donna Dunn, Jay Sullivan, Joy Landeck, Laura Gipson, Lentz Stowe, Pam Cummings, and Sherry Stotesberry, Sue Brookshire, and Tony Taylor. Guest – Emily Eddings.

Members unable to attend were: Betsey Lee Hodges, Sandy Sauve'

Approval of minutes from April 3, 2007

Pam requested a motion to approve the minutes from the April 3, 2007 meeting. A motion was made by Almeta Woolard to approve the minutes (once spelling error is corrected), the motion was seconded by Joy Landeck, and approved by the committee.

Recommended changes to the Professional Development Policy approved

The committee reviewed the approved changes to the BCCC Professional Development Policy.

Faculty Upgrade Allotment (FUA) Program

The committee reviewed the 2007-2008 General Guidelines.

Pam announced the total amount of funds allocated to BCCC for the 2007-2008 fiscal year is \$7,388. Therefore, two-thirds of the allotted funds (\$4,925) are available for Faculty/Staff Upgrading (FSU) activities and one-third of allocated funds (\$2,463) are available for Return to Industry (RTI) training.

The committee reviewed all the Request for Professional Development Fund applications received. There was discussion regarding the ratings. Those rated with a 1=SACS related were reviewed careful. There were concerns regarding how some of the activities directly related to SACS.

The committee identified which activities qualified for RTI training funds and discussed allocation of those funds. The committee then discussed the allocation of the FSU funds. Once all funding was allocated there was a motion made by Joy Landeck to accept the allocation of funds as discussed, the motion was seconded by Donna Dunn and approved by committee.

The committee discussed if additional applications are received after funds have been allocated, applications will be accepted and considered if any unused funds are later available.

Professional Development Training

The committee will dedicate the next meeting to discuss and plan Professional Development training for 2007-2008.

Next Meeting: Wednesday, November 7, 2007 at 10 a.m. in the Building 1 Conference Room.

With no further business, meeting was adjourned.