

Beaufort County Community College Faculty Senate Minutes

November 14, 2006

Members Present

Adams, Donna	Dunn, Donna	Mullis, Kimberly
Albera, Emily	Enecks, Dell	Meyer, Judith
Baker, Debra	Everett, Surry	Pilson, Peggy
Dixon Boyles	Keen, Jackie	Smith, Bill
Carawan, Mark	Leach, Becky	Toler, Whiting
Crozier, Teresa	McCotter, Jane	Whitley, Grace Ann
Davis, Mike	McNeil, Lori	Woolard, Kay
Dickerson, Kent	Mills, Diane	
Douglas, Renee	Morris, Ben	

Call to Order

Judith Meyer, president, called the meeting to order at 12:15 p.m.

Tutoring Services

Sandy McFadden discussed the TRiO program on campus. There was a handout presented showing what the program is about, how it can help the students, and how the students can access this support service.

Minutes

Bill Smith moved that the October 3, 2006, minutes be accepted. The motion was seconded by Renee Douglas. Minutes were approved.

Treasurer's Report

Kent Dickerson presented the treasurer's report. He reported that there were deposits totaling \$237.00 for dues and expenditures totaling \$86.60 for the lunch for the last Faculty Senate meeting. Our current balance is \$789.66.

Old Business

Faculty Salaries/Salary Increase Response

There was discussion by the group concerning sending a letter to Dr. McLawhorn, thanking him for his efforts in the recent salary increase. Jackie Keen made a motion that we not respond to the administration by letter. Emily Albera seconded the motion. Individuals will handle their appreciation in their own way.

Registration Work Group

Mike Davis reported on the RWG's recent meeting. The availability of test scores and dual enrollment procedures are being reviewed by the group. Additional staff development concerning advising is being considered. The Professional Development Committee has also been discussing a workshop on advising. There was discussion of the timing of registration, online registration, prerequisite checking, making sure that Friday's registration day stops at 4:00 p.m. (not 5:00 p.m.), registration days without classes meeting, advising stations in each division, and the time span for registration.

A subcommittee consisting of Jane McCotter, Diane Mills, and Teresa Crozier was set up to meet between Thanksgiving and Christmas to discuss the issues further and report back to Faculty Senate.

Faculty Member of the Year Plaque

Judith Meyer said this is tabled until the next Faculty Senate meeting.

New Business

SACS QEP

Dixon Boyles gave a handout with information concerning the SACS QEP. The topic needs to be focused, not general. Dixon suggested communication skills (written, oral, etc.). The process for choosing the QEP was discussed. Dixon said the process to design and define the QEP is for us at BCCC to do. The focus should be on a campus-wide topic that we are concerned about now. It needs to be specific and part of the general education component. The compliance document is due March, 2008. Fall 2008 and Spring 2009 will also be important time periods in the process.

The SACS leadership team will consist of Dixon Boyles, Dr. McLawhorn, Wesley Beddard, and Phillip Price.

Dixon will be going to a SACS conference before Christmas.

Other information can be found by going to the website: SACS.org.

Student Affairs

Lori McNeil needs contributions for the December Fiesta sponsored by the Spanish Club.

Instructional Affairs

Judith Meyer reported that the 2007-2008 BCCC Instructional Calendar was approved. There was discussion concerning the date, May 15.

Marketing Committee

Donna Dunn reported said there would be a meeting for the Marketing Committee tomorrow if anyone had any items.

Adjournment

Jackie Keen made a motion to adjourn and it was seconded by Ben Morris. Judith Meyer adjourned the meeting at 1:05 p.m.

Respectfully submitted,

Donna N. Dunn
Secretary

NOTE: Supplemental notes on agenda items sent out by President Judith Meyer in email dated 11/15/2006.