

# Beaufort County Community College Faculty Senate Minutes

February 20, 2007

---

## **Members Present**

Baker, Debra	Everett, Surry	Morris, Ben
Carawan, Mark	Gipson, Laura	Mullis, Kimberly
Cole, Ben	Hardee, Caroline	Meyer, Judith
Crozier, Teresa	Leach, Becky	Smith, Bill
Douglas, Renee	McCotter, Jane	Whitley, Grace Ann
Dunn, Donna	McNeil, Lori	Woolard, Kay
Enecks, Dell	Mills, Diane	

## **Call to Order**

Judith Meyer, president, called the meeting to order at 12:04 p.m.

## **Minutes**

Diane Mills moved that the November 14, 2006, minutes be accepted. The motion was seconded by Renee Douglas. Minutes were approved.

## **Treasurer's Report**

Kent Dickerson, treasurer, was not present so Judith Meyer presented the treasurer's report. She reported that the balance is \$770.41.

## **Old Business**

### *Registration Work Group*

Mike Davis was absent so Judith reported on the RWG's recent meeting. The Dean of Instruction is being reminded that prerequisite checking needs to be working. There has been discussion of making fall registration be in the spring semester. There is a new version of Datatel coming. Transcripts should be in Datatel by summer 2007. Nine-month employees will be offered a part-time contract to help with registration during the summer.

### *Faculty Member of the Year Plaque*

Judith Meyer said that she has found information back to 1982 (corrected later to 1992) on the Faculty Member of the Year. She has found a simple wooden plaque that can be displayed. It will have space for future winners. A motion was made by Jane McCotter for the Faculty Senate to buy the plaque. It was seconded by Dell Enecks. Judith stated that the plaque could have brass or black placards. A motion was made by Jane McCotter to buy the black placards. It was seconded by Dell Enecks.

## *SACS QEP*

Dixon Boyles was absent so there was discussion that there is a QEP Selection Committee and the members were listed. They are responsible for brainstorming ideas for the QEP topic. Laura Gipson shared some of the topics being discussed. If any faculty member has an idea for the QEP, they are asked to contact Dixon with the information. The next step is focus groups.

## *NCCCFA*

Renee Douglas, BCCC faculty contact for NCCCFA, said the membership at Beaufort County Community College has doubled. There is a need to look for a replacement for her position. Renee forwarded an email concerning the raise that has been proposed by the legislature. She recommended that faculty members contact their representative.

## **New Business**

### *Spring Luncheon*

Last year the Faculty Senate sponsored a Spring Luncheon inviting part-time instructors, the president, the dean of instruction, and those instructors retiring. There is enough money in the treasury to fund this project again this year. A possible date could be Monday, May 7, 2007, at noon. There was discussion about a Spring Service Awards Luncheon and its date. Lori McNeil made a motion to start the planning process for having a Spring Luncheon. Laura Gipson seconded.

### *Financial Affairs*

Judith Meyer reported that there would be enough money left in the treasury after buying the plaque and paying for the Spring Luncheon that the Faculty Senate might consider offering a scholarship to a BCCC student. The topic was tabled for now.

### *Marketing Committee*

Donna Dunn reported said there is a new slogan for BCCC: “*Believe, Achieve, Become.*” The Marketing Committee is planning events for our 40<sup>th</sup> Anniversary. Mouse pads will be purchased with information about contacting BCCC on the mouse pad and they will be provided to all area high schools.

### *Professional Development Committee*

Donna Dunn reported that there will be many new opportunities to receive PDI credit available in the next year. Topics being discussed include: GroupWise and netstorage, Excel, Sexual Harassment, Cultural Diversity, “How Do I?” CD, Anger Management, Students with Disabilities, Copyright Information, and Emergency Procedures. There are Return-to-Industry funds available. Any use of the funds for workshops, seminars, etc. must be sponsored by an entity other than an educational institution. Submit a request even if you are not sure because monies not used are sent back.

### *Nominating Committee*

The members of the Nominating Committee are Lori McNiel, Mark Carawan, Judith Meyer, Donna Dunn, and Laura Bliley. Please contact them with suggestions for officers.

### *Internet Speed*

There was discussion of the information sent by Brown McFadden in a handout called "Network Services Update - February 2007.

### *Other Miscellaneous Topics*

Dell Enecks has been appointed a new statewide committee that is looking at ways to improve the high school curriculum to get students better prepared for work, community colleges, or universities. This concerns mostly math, English, and reading.

Lori McNiel is working on BCCC planning some visits to the local high schools in early April to discuss curriculums and courses offered here at the college.

There is ongoing discussion about how to use the new SAT scores for reading and writing. The Curriculum Committee approved two new courses to be offered: POL 120-Introduction to Political Science and POL 220-International Relations.

Renee Douglas will be taking some Criminal Justice students to the FBI Academy at Quantico on Friday, April 27, 2007.

A new BCCC faculty member was introduced. Owen "Jay" Anders joins the faculty as the Lead Accounting Instructor in the Business Division.

April 17, 2007, will be the date for the Job Fair here at the college.

The next meeting is tentatively planned for Tuesday, April 10, 2007, at noon.

Respectfully submitted,

Donna N. Dunn  
Secretary

NOTE: A correction concerning the Faculty Member of the Year agenda item was sent out by President Judith Meyer in an email dated 2/20/2007.