

# Beaufort County Community College Faculty Senate Minutes

September 14, 2004

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## **Members Present**

Albera, Emily	Gipson, Laura	Mills, Diane
Baker, Debra	Hauser, Kay	Parker, Donna
Bliley, Laura	Huguelet, tom	Pilson, Peggy
Boyles, Dixon	Keehnle, Art	Smith, Bill
Buck, Joyce	Keen, Jackie	Whitley, Grace
Dail Robbie	Lee, Carolyn	Williams, Bobby
Dunn, Donna	Matson, Jim	Winstead, Cindy
Enecks, Dell	McFadden, Brown	Woolard, Kay
Everett, Surry	McNiel, Lori	

## **Call to Order**

D. Baker, president, called the meeting to order at 12:00 p.m. She acknowledged new Faculty Senate members.

## **Minutes**

J. Keen moved that the August 13, 2004 minutes be accepted. B. Smith seconded the motion. Minutes were approved.

## **Treasurer's Report**

In the absence of S. Gray, D. Baker explained the treasurer's report. The current balance is \$662.95.

## **New Business**

### *Faculty Senate Standing Committees/Campus Wide Committees*

J. Meyer reviewed committee responsibilities and faculty appointments for 2004 – 2005. Committee chairs and members are attached.

D. Baker discussed the need for faculty to volunteer to serve as alternates for the Student Appeals process.

### *Goal Setting Procedures for Faculty Senate Standing Committees*

D. Baker explained the need for the Senate to identify issues to be addressed during 2004-2005 by those standing committees: Faculty Affairs, Instructional Affairs, and Student Affairs.

During the meeting, Senate members were to state and explain an issue. That issue would be tentatively assigned to one of the three committees. Final decisions about committee responsibility would be made by the Faculty Council and the issues would be ranked in a priority order. These decisions will be explained at the next Faculty Meeting.

The senate identified issues to be addressed by the three committees. They are as follows:

Faculty Affairs: Salary formulas and recalculation, nine month faculty preparation time, other salary funding sources, health concern, other benefits for faculty, i.e. vision plan, dental plan, other faculty incentives, graduation date/end of semester date, improved faculty morale.

Instructional Affairs: Calendar, instructor's conference, i.e. mandatory attendance, Sunday beginning date, hotel accommodations, compensation for professional membership, classroom technology needs, DSL compensation for on-line instructors. S

Student Affairs: New student and part-time instructors orientation, student email privacy issues, campus car-pool resources for students, child-care resources for students.

### **Adjournment**

D. Baker adjourned the meeting at 1:00 P.M.

## **Faculty Senate Standing Committees 2004-2005**

**Faculty Affairs Committee:** Surry Everett, Chair  
Diane Mills  
Sherry Glover  
Mark Carawan  
Judith Meyer  
Jarahnee Freeman

**Student Affairs Committee:** Art Keehnle, Chair  
Bryan Oesterreich  
Sandy McFadden  
Gregg Allinson  
Becky Leach  
Dell Hagwood

**Instructional Affairs Committee:** Dixon Boyles, Chair  
Grace Ann Whitley  
Laura Gipson  
Jane McCotter  
Cindy Winstead

## **Campus-wide Committees (to be appointed by Faculty Senate) 2004-2005**

### **Admissions**

Laura Bliley  
Neal Alligood  
Lori McNeil  
Peggy Pilson

### **Evaluation Systems:**

Jim Matson  
Whiting Toler

### **Financial Aid Committee**

Lori McNeil  
Haywood Broome  
Suzanne Gray  
Robbie Dail

### **Mission Review Committee**

Teresa Crozier  
Diane Mills  
Chris Roscoe  
Carolyn Lee

### **Planning Council**

Brown McFadden  
Dell Enecks

### **Professional Development Committee**

Donna Dunn  
Sandy McFadden

### **Student Appeals**

Becky Leach  
Kay Woolard

### **Alternates**

Art Keehnle  
Jackie Keen

### **Student Retention/Special Needs**

Emily Albera  
Joyce Buck  
Donna Dunn  
Ted Clayton

**Please contact Judith Meyer if you are not listed and would like to serve on a committee or if you are listed above and you are unable to serve or would prefer a change.**