

EVALUATION SYSTEMS COMMITTEE MEETING  
January 24, 2001

The Evaluation Systems Committee met January 24, 2001 at 3:00 p.m. in the conference room of Building 1.

**MEMBERS PRESENT:**

Betty Cochran  
David Jones  
Jim Matson  
Jane McCotter  
Jimmy Page

Dr. David McLawhorn  
Dorie Richter  
Penny Sermons

**ABSENT:**

Sandra Edwards  
Aino Jackson  
Monica Johnson  
Mandy Jones  
Marcia Norwood

The meeting was called to order by the Evaluation Systems Committee Chair, Dorie Richter. The following items were discussed:

**I. Employee Performance Evaluation - Survey Instruments**

After a lengthy discussion, the following changes were suggested to the *Instructor Evaluation by Supervisor* evaluation instrument:

- A. INSTRUCTION section: #6. Delete "entire."
- B. ORGANIZING AND PLANNING section:
  - # 3., 4., and 6. Delete.
  - #7. Move to STUDENT TEACHER RELATIONS section.
  - Add "Selects teaching materials and resources appropriate to course."
- C. MANAGEMENT section: #5. Delete.

Jimmy Page made a motion to approve all employee performance evaluation instruments as is or as amended. Jim Matson seconded the motion. With no further discussion, the motion carried.

**II. Performance Standards**

Dorie Richter gave a brief update on the performance standards. Dr. David McLawhorn told the committee that the College is required by NCCCS to publish the data in the next BCCC Catalog. In addition, data, such as licensure reports, can be found in the NCCCS Critical Success Factors publication. (<http://www.ncccs.cc.nc.us>)

Betty Cochran made a motion to adjourn the meeting. Jimmy Page seconded the motion. Having no further business, the meeting adjourned at 4:10 p.m.

---

Doreen K. Richter, Chair

Date